



GOVERNMENT OF HARYANA

हरियाणा सरकार

Office of  
Director School Education

Directorate of Secondary Education / माध्यमिक शिक्षा निदेशालय

शिक्षा, संस्कृति एवं विकास  
Education, Culture and DevelopmentEDUCATION DEPARTMENT  
शिक्षा विभाग, हरियाणातमसो मा ज्योतिर्गमय  
From Darkness lead me to Light

Off.: 30 Bays Building, 3rd Floor, Sector 17-B, Chandigarh - 160017 (India) Tel: 91(0172)-2701333 Fax: 91(0172)-2701347  
 कार्यालय: 30 बेज बिल्डिंग, तृतीय तल, सेक्टर 17-बी चण्डीगढ़ - 160017 (भारत) दूरभाष : 91 (0172) 2701333 फैक्स: 91 (0172) 2701347  
 e-mail: edusecondary@hry.nic.in

आदेश क्रमांक 25/8-2007PS (4)

दिनांक, चण्डीगढ़ 25.06.2009

हरियाणा विद्यालय शिक्षा नियम-2003 के नियम 33 में निहित शक्तियों का प्रयोग करते हुए Mata Gujri High School, Kangthali (Kaithal) को कक्षा 1 से 10वीं तक को केन्द्रीय माध्यमिक विद्यालय शिक्षा बोर्ड, नई दिल्ली से सम्बद्धता हेतु अनापत्ति प्रमाण पत्र इस शर्त पर दी जाती है कि यह सम्बद्धता विद्यालय का स्तर बढ़ाने के लिए मान्य नहीं होगी। विद्यालय का स्तर बढ़ाने हेतु सम्बद्धता के लिए अलग से आवेदन किया जायेगा। विद्यालय स्थाई मान्यता आदेश क्रमांक 25/8-2007PS (4) दिनांक 22.01.2008 में निहित शर्तों तथा समय-समय पर की जाने वाली इस विभाग की हिदायतों का पालन करता रहेगा। मान्यता वापिस लिए जाने की अवस्था में यह अनापत्ति प्रमाण पत्र भी वापस लिया समझा जाएगा। विद्यालय का कोड नं० 1140/KTL/10th/BOSE/2007 है।

अनुराग रस्तोगी  
आयुक्त एवं महानिदेशक विद्यालय शिक्षा,  
हरियाणा, चण्डीगढ़।

पृष्ठाकन क्रमांक सम

दिनांक, चण्डीगढ़ 26/6/09

इसकी एक प्रति निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. प्रबन्धक समिति, Mata Gujri Public School, Management Society, Kangthali (Kaithal)
2. सचिव केन्द्रीय माध्यमिक विद्यालय बोर्ड, नई दिल्ली।
3. सचिव, हरियाणा विद्यालय शिक्षा बोर्ड, भिवानी।
4. जिला शिक्षा अधिकारी, Kaithal.
5. मुख्यध्यापक Mata Gujri High School, Kangthali (Kaithal)
6. मास्टर फाईल।

अधीक्षक पी.एस.  
कृते: आयुक्त एवं महानिदेशक विद्यालय शिक्षा,  
हरियाणा, चण्डीगढ़

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 E-mail: hryedu@hry.nic.in

**MATA GUJRI PUBLIC SCHOOL, KANGTHALI**

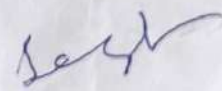
Certifidate of the health and cleanliness and drinking water of the  
MATA GUJRI PUBLIC SCHOOL, KANGTHALI.

Smo/KTH/16/311

29-4-2016

**CERTIFIED THAT :-**

- \* Road leading to school is pucca.
- \* The School building is pucca.
- \* The rooms are airy having windows and ventilators and pucca cemented floor.
- \* There is enough open space around the school building.
- \* There are toilet in side of the school campus and there are sanitary types of laterine.
- \* Sources of drinking water are :- Motor pump, Water tanks, Water tapes. connected with water cooler. This water is safe for drinking.
- \* Cleanliness of the school campus is good.

  
Senior Medical Officer  
G.H.C GUHLA (Kaithal)





GOVERNMENT OF HARYANA / हरियाणा सरकार

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हरियाणा विद्यालय शिक्षा नियम-2003 के नियम 33 में निहित शक्तियों का प्रयोग करते हुए Mata Gujri High School, Kangthali (Kaithal) को कक्षा 1 से 10वीं तक को केन्द्रीय माध्यमिक विद्यालय शिक्षा बोर्ड, नई दिल्ली से सम्बद्धता हेतु अनापत्ति प्रमाण पत्र इस शर्त पर दी जाती है कि यह सम्बद्धता विद्यालय का स्तर बढ़ाने के लिए मान्य नहीं होगी। विद्यालय का स्तर बढ़ाने हेतु सम्बद्धता के लिए अलग से आवेदन किया जायेगा। विद्यालय स्थाई मान्यता आदेश क्रमांक 25/8-2007PS (4) दिनांक 22.01.2008 में निहित शर्तों तथा समय-समय पर की जाने वाली इस विभाग की हिदायतों का पालन करता रहेगा। मान्यता वापिस लिए जाने की अवस्था में यह अनापत्ति प्रमाण पत्र भी वापस लिया समझा जाएगा। विद्यालय का कोड नं० 1140/KTL/10th/BOSE/2007 है।

अनुराग रस्तोगी  
आयुक्त एवं महानिदेशक विद्यालय शिक्षा,  
हरियाणा, चण्डीगढ़।

पृष्ठाकन क्रमांक सम

दिनांक, चण्डीगढ़ 26-6-09

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4. जिला शिक्षा अधिकारी, Kaithal।
5. मुख्यध्यापक Mata Gujri High School, Kangthali (Kaithal)
6. मास्टर फाईल।

अधीक्षक पी.एस. 6/6  
कृते: आयुक्त एवं महानिदेशक विद्यालय शिक्षा,  
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## MEMORANDUM OF THE SOCIETY

1. **NAME OF THE SOCIETY :-**

The name of the society shall be **MATA GUJRI PUBLIC SCHOOL, MANAGEMENT SOCIETY, KANGTHALI (KAITHAL)**

2. **OFFICE ADDRESS OF THE SOCIETY :-**

The office of the society shall be at Bus Adda, Kangthali. Distt. Kaithal.

3. **AREA OF ACTIVITIES :-**

The area of activities shall be in Haryana.

4. **AIMS AND OBJECTS :-**

The aims and objects for which the society is established are :-

- a) To take over the existing school styled as **MATA GUJRI PUBLIC SCHOOL, KANGTHALI (KAITHAL)**.
- b) To ensure and encourage the study of Science, Medicines, Commerce, Fine Arts and other Indian Languages.
- c) To provide means for giving technical education as far as it is consistent with the first objects.
- d) To prepare the students for the various examinations conducted by the different Indian/Foreign Universities, Boards & Institutions etc.
- e) To build the School's own Building, Library, Hostel Science Laboratory and Play Grounds.
- f) To get the school affiliated from C.B.S.E., I.C.S.E. and various School Boards and to convert the School into College.
- g) To fight illiteracy by organising adult education centres.
- h) To promote Indian Culture specially Punjabi Culture with special emphasis on its language and literature.
- i) To promote unity among all religions.
- j) The primary object of the society is to provide, establish, endow, maintain control and manage schools and to do all acts and things necessary for or conducive to the promotion of such schools according to the need of the public in Hindi and English.
- k) To establish libraries containing books on education.
- l) To render due help and assistance in all acts of social services especially in times of calamities that may come on the state of Haryana or any other state in India.
- m) To provide shelter for destitute and orphans, distribution of food articles to the needy persons, and providing drinking water facilities at selected places.
- n) To provide stipends, scholarships and other facilities for students to enable them to pursue higher studies or to acquire specialized training.
- o) To add, stimulate and protect the general interest of all sections of the people without any distinction of caste, creed or religion in the fields of education, employment, medical relief and social uplift.

*Certified to be true copy*

For Mata Gujri Public School  
Management Society Kangthali

*[Signature]*  
[Stamp]



- p). The income and property of the society shall be utilized solely towards the promotion of the objects of the society as set forth in the memorandum of association and no portion thereof shall be paid or transferred directly, indirectly by way of dividends, bonus or by way of profit to the members of the society.
- q). To establish other branches of the school in Haryana.
- r). To provide loan or advance from any Nationalize Bank/ Society/Financial Institute for construction of building or any purpose of society and welfare of the school.
5. The management of the affairs of the society the entrusted in accordance with the Rules and regulation of the society to an Executive committees of which the first member and office bearers are :-

Sr. No.	Name & Address	Occupation	Designation	Sign.
1.	Nichhaver Singh s/o Sh. Malook Singh Opp. Pbi. Univ., Patiala	Educationist	President	<i>[Signature]</i>
2.	Bhupinder Singh s/o Sh. Jagir Singh VPO Devigarh (Patiala)	Educationist	Vice President	<i>[Signature]</i>
3.	Harjeet Singh s/o V.P.O. Kangthali (Ktl).	Educationist	Secretary-Cum-Manager	<i>[Signature]</i>
4.	Parminder Kaur w/o Sh. Harjeet Singh V.P.O. Kangthali (Ktl).	Educationist	Treasurer	<i>[Signature]</i>
5.	Sukhdev Singh s/o Sh. Gopal Singh V.P.O. Gunthala (Kurukshetra)	Agriculturist	Executive Member	<i>[Signature]</i>
6.	Massa Singh s/o Sh. Channan Singh V. Kakehri (Ktl).	Agriculturist	Executive Member	<i>[Signature]</i>
7.	Kuldeep Singh s/o Sh. Baldev Singh V.P.O. Kangthali (Ktl)	Agriculturist	-do-	<i>[Signature]</i>
8.	Shamsher Singh s/o Sh. Harjeet Singh V.P.O. Kangthali (Ktl).	Educationist	-do-	<i>[Signature]</i>
9.	Pooran Singh s/o Sh. Bahadur Singh V.P.O. Taipur (Patiala)	Educationist	-do-	<i>[Signature]</i>
10.	Harjinder Singh s/o Sh. Sucha Singh V.P.O. Paharpur (Ktl).	Educationist	-do-	<i>[Signature]</i>

CERTIFIED TO BE A TRUE COPY

*[Signature]*  
District Registrar of Firms & Societies  
KAITHAL

*[Signature]*  
Member of the School  
Kangthali



- 3.
- |     |  |              |      |
|-----|--|--------------|------|
| 11. | Balbir Singh s/o Sh. Mohinder Singh<br>V. Sair, (Kaithal)          | Educationist | -do- |
| 12. | Manjit Kaur w/o Sh. Nichhavar Singh<br>Opp. Pbl. Univ., Patiala    | Educationist | -do- |
| 13. | Ravinder Kaur w/o Sh. Bhupinder Singh<br>V.P.O. Devigarh(Patiala)  | Educationist | -do- |
| 14. | Kulbir Singh Virk s/o Sh. Baldev Singh<br>Opp. Pbl. Univ., Patiala | Educationist | -do- |

Balbir Singh

Manjit Kaur

Ravinder Kaur

Kulbir

Certified that all the working and proceeding are according to the rules and regulations of the consitution of **Mata Gujri Public School, Kangthali, Management Society, Kangthali.**

PRESIDENT

*[Signature]*

SECRETARY-CUM-MANAGER

*Haryeet Singh*

TREASURER

*Ravinder Kaur*

WITNESSES :-

*I know all the members  
& they have signed in my presence*

**J. P. KANSAL**

(Chartered Accountant)

*1st Floor S.B.O.P. Building  
Behowa Chowk  
KATTHAL*

**For Mata Gujri Public School  
Management Society Kangthali**

*[Signature]*  
**President**

**Certified to be a True Copy**

**Registrar of Firms & Societies  
Haryana**

## CONDITIONS OF THE SOCIETY

- a) The income and property of the Society shall be applied solely towards the promotion of the objects of the society as set forth in the Memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly, to the members of the society.
- b) No member of the Society, shall be appointed to any salaried office of the society, or any office of the Society to any member of such society repayment of out of pocket expenses and interest on money lent or rent for premises/demises to the society.
- c) The Society by its constitution is required to apply its profits, if any, or other income in promoting its object.
- d) If upon the winding up or dissolution of the Society there remains after satisfaction of all its debts and liabilities any property whatsoever, the same shall not be paid to or distributed among the members of the society but shall be given or transferred to some other institution having objects similar to the objects of the Society to be determined by the members of the society at or before the time of dissolution.

FOR : MATA GUJRI PUBLIC SCHOOL,  
MANAGEMENT SOCIETY,  
KANGTHALI





## RULES & REGULATION OF THE SOCIETY

### 1. NAME OF THE SOCIETY :-

The name of the society shall be **MATA GUJRI PUBLIC SCHOOL, MANAGEMENT SOCIETY, KANGTHALI (KAITHAL)**

### 2. OFFICE ADDRESS OF THE SOCIETY :-

The office of the society shall be at Bus Adda, Kangthali. Distt. Kaithal.

### 3. AREA OF ACTIVITIES :-

The area of activities shall be of ~~anywhere in India~~ *State of Haryana*

### 4. AIMS AND OBJECTS :-

The aims and objects for which the society is established are :-

- To take over the existing school styled as **MATA GUJRI PUBLIC SCHOOL, KANGTHALI (KAITHAL)**.
- To ensure and encourage the study of Science, Medicines, Commerce, Fine Arts and other Indian Languages.
- To provide means for giving technical education as far as it is consistent with the first objects.
- To prepare the students for the various examinations conducted by the different Indian/Foreign Universities, Boards & Institutions etc.
- To build the School's own Building, Library, Hostel Science Laboratory and Play Grounds.
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- To establish libraries containing books on education.
- To render due help and assistance in all acts of social services especially in times of calamities that may come on the state of Haryana or any other state in India.
- To provide shelter for destitute and orphans, distribution of food articles to the needy persons, and providing drinking water facilities at selected places.
- To provide stipends, scholarships and other facilities for students to enable them to

For Mata Gujri Public School  
Management Society Kangthali

*[Signature]*



Peruse higher studies or to acquire specialized training.

- a) To add, stimulate and protect the general interest of all sections of the people without any distinction of caste, creed or religion in the fields of education, employment, medical relief and social uplift.
- b) The income and property of the society shall be utilized solely towards the promotion of the objects of the society as set forth in the memorandum of association and no portion thereof shall be paid or transferred directly, indirectly by way of dividends, bonus or by way of profit to the members of the society.
- c) To establish other branches of the School in ~~India~~ *Haryana*.

2. The management of the affairs of the society the entrusted in accordance with the Rules and regulation of the society to an Executive committees of which the first member and office bearers are :-

Sr. No.	NAME & ADDRESS	OCCUPATION	DESIGNATION	SIGN.
1.	Nichhaver Singh s/o Sh. Malook Singh Opp. Pbi. Univ., Patiala	Educationist	President	<i>N Singh</i>
2.	Bhupinder Singh s/o Sh. Jagir Singh V.P.O. Devigarh (Patiala)	Educationist	Vice-President	<i>Bhupinder</i>
3.	Harjeet Singh s/o Sh. Jagir Singh V.P.O. Kangthali(Ktl.)	Educationist	Secretary-cum-Manager	<i>Harjeet Singh</i>
4.	Parminder Kaur W/o Sh. Harjeet Singh V.P.O. Kangthali(Ktl.)	Educationist	Treasurer	<i>Parminder Kaur</i>
5.	Sukhdev Singh S/o Sh. Gopal Singh V.P.O. Gumthala(Kurukshetra)	Agriculturist	Executive Member	<i>सुखदेव सिंह</i>
6.	Massa Singh s/o Sh. Channan Singh V. Kakehri (kaithal)	Agriculturist	Executive member	<i>मसा सिंह</i>
7.	Kuldeep Singh s/o Sh. Baldev Singh V.P.O. Kangthali(Ktl.)	Agriculturist	-do-	<i>कुलदीप सिंह</i>
8.	Shamsher Singh S/o Sh. Harjeet Singh V.P.O. Kangthali (Ktl.)	Educationist	-do-	<i>शमशेर</i>
9.	Pooran Singh S/o Sh. Bahadur Singh V.P.O. Taipur(Patiala)	Educationist	-do-	<i>पूरन सिंह</i>

For Mata Gofri Public School  
Management Society Kangthali  
*Harjeet Singh*  
President



10.	Harjinder Singh s/o Sh. S Singh V.P.O. Paharpur, (Kaithal)	Educationist	-do-	Harjinder Singh
11.	Balbir Singh s/o Sh. Mohinder Singh V. Sair, (Kaithal)	Educationist	-do-	Balbir Singh
12.	Manjit Kaur w/o Sh. Nichhavar Singh Opp. Pbi. Univ., Patiala	Educationist	-do-	Manjeet Kaur
13.	Ravinder Kaur w/o Sh. Bhupinder Singh V.P.O. Devigarh(Patiala)	Educationist	-do-	Ravinder Kaur
14.	Kulbir Singh Virk s/o Sh. Baldev Singh Opp. Pbi. Univ., Patiala	Educationist	-do-	Kulbir Singh

I know all the members & they  
have signed in my presence

## ARTICLES OF ASSOCIATION

Rules and regulation of 'MATA GUJRI PUBLIC SCHOOL, KANGTHALI (KAITHAL).

The following are the provisions of the rules and regulations of the proposed society :-

### SECTION - A

#### **MEMBERSHIP :-**

Membership shall be open to all persons who are citizens of India regardless of their caste and sex. Every applicant for membership should be good character and his candidature must be proposed and seconded by two founder members, and finally accepted by the President.

#### **There shall be three type of members :-**

1. Founder members of the society shall remain permanent members of the Executive committee and will remain as such till their life time.
2. Ordinary Members every person desirous of becoming a member shall submit an application in the prescribed form. The Executive committee will consider all such application and may accept or reject any application without assigning any reason.
3. Honorary members : A person of his distinguished merits or interest taken by him or of his eminent position in life may be nominated as an Honorary member of the society by the President. The number of such members shall not exceed 52 of the total members of the society on roll.

For Mata Gujri Public School  
Management Society Kangthali  
President



## SECTION - B

- i) Financial year : The financial of 'MATA GUJRI PUBLIC SCHOOL' KANGTHALI, KAITHAL be Ist April to 31<sup>st</sup> March.
- ii) Subscription : Every member shall pay on entrance fee of Rs. 100/- at the time of admission and shall pay Rs. 100/- per year annual subscription. Annual subscription shall be payable latest by 15<sup>th</sup> of May every year. No member shall be entitled to his rights of membership if he fails to pay his annual subscription by the above mentioned date and his membership shall be treated as suspended.
- iii) Source of Income : Income to the society is form a- Donations b- Subscriptions c- Gifts in any cultural function, d- Grants and aids from govt., semi-Government institutions.

## SECTION C

### **Termination of membership :-**

A member shall cease to be member of the society if :

- a) He becomes of unsound mind.
- b) He becomes insolvent.
- c) He is prosecuted in any case of dishonesty, moral turpitude, or any offence of criminal nature.
- d) He fails to clear the dues of the society within seven days of the receipt of the final notice from the society in this regard.
- e) He indulge in any such act against the organization or due to any such act which brings a bad name to the organization.
- f) He resigns from membership subject to clearance of all dues payable to the society by such members.
- g) If a person met to an accident and unable to attend meeting regularly or death.

The President shall give a show cause notice to any such member whose membership is to be terminated giving him 15 days time to reply the same. On expire of this period the President shall take decision in consultation with the Managing committee and his decision shall be final and binding. He shall not be entitled to approach any court after the final decision has been made.

### **Re-Admission**

A member once terminated shall not be re-admitted in ordinary course. But in some extraordinary circumstances the president shall have the right to readmit a member.

## ARTICLE - IV

### **Section A :**

The officers of this society shall be a president, vice president, Secretary-cum-manager and Treasurer.

For Mata Gujri Public School  
Management Society Kangthali  
President



## Section B :

No person shall be eligible to hold office in this society unless he is an active member of good standing. An active member is entitled to all rights and privileges and subject to all obligations which membership in the society confers or implies without limiting such rights shall include eligibility to see if other wise qualified to any office in this Munch and the right to vote in all matters requiring an vote of the membership and such obligations shall include regular attendance, prompt payment of dues, participation in society activities and deduct affecting a favorable image of this society in the people section c: No. officer, office bearer of the society shall receive any compensation for any service rendered to this society in his official capacity: Section D: Office members {I} The society shall have the following office bearers :

- |    |                       |          |
|----|-----------------------|----------|
| a) | President             | One post |
| b) | Vice President        | One post |
| c) | Secretary-cum-manager | One post |
| d) | Treasurer             | One post |

## Section E. Rights, duties and responsibilities of the office bearers :

- i) **President :-** The president shall be the chief Executive officer of the Society. He shall be elected at the beginning of a period of five years and can offer him self for re-election after this period. He will preside and conduct the business of all meetings of the executive Body and the Society. He shall take all decisions in consultation with the executive committee but his decision hereafter shall be final and binding.  
A vacancy caused in this post by the resignation of the rulling President may be filled in by the executive committee by election of the new President among themselves. The cut going President shall be present at the meeting and shall have a voting right.
- ii) **Vice President :-** In the absence of the President rights and privileges shall be exercised by the Vice President and in his absence by the Vice president. The Vice President shall not however, have the right to nominate the members of the Executive Committee in the absence of the President.
- iii) **Secretary-cum-manager :-** The Secretary-cum-manager shall give effect to the decisions of the executive committee or General body, with the approval of the President. He shall maintain a true record of the proceedings of all meetings of a Executive committee and the General body. The Secretary-cum-manager shall be empowered to sign all documents on behalf of the Society for carrying out the work of the Society and for all other acts and work for which he may be empowered by the President, and shall act as liaison officer between the President and the Executive committee.

The Secretary-cum-manager shall be entitled to supervise the work of the Treasurer and other office bearers excepting the President and Vice President and allot duties to them in consultation with the Executive committee and the direction of the President.

For Mata Gujri Public School  
Management Society Kangthali  
Abin K  
President



The Secretary-cum-manager shall be responsible for the upkeep of all properties and records of the Society. All records and relevant papers shall be kept in the office of the society. Only the Secretary-cum-manager shall also be responsible for maintaining the discipline and taking up to date work from the paid staff. He shall also sign papers and legal documents on behalf of the Society which shall be countersigned by the President.

- iv) **Treasurer :-** The Treasurer shall be responsible for the recovery of all dues of the School including subscription from and for keeping of all accounts as per rules and regulation of the societies Registration Act applicable to the School.

The treasurer shall receive all money from the members.

The Treasurer shall disburse the funds and pay out money in payment of School obligations only in accordance with the direction and authority given by the Executive Committee. All cheques must be signed by Treasurer and the President and Manager.

The Treasurer shall prepare and submit monthly and Annual financial reports to the Executive Committee. He shall also prepare the Annual Budget, get it properly audited and present the same at the Annual General Meeting of the School.



#### ARTICLE - V

#### **POWERS AND DUTIES OF THE EXECUTIVE COMMITTEE**

- 1] The Executive Committee shall consist of minimum eleven and maximum twenty one including the office bearers. It shall under take all measures to implement the policies and shall undertake all measures to implement the policies and shall conduct the programmes of the society. It shall conduct the business of the School as per rules and regulation of the Society in a legal and benefiting manner.
- 2] Three meetings of the Executive Committee shall be held in a year at such time and place on the Executive Committee shall determine.
- 3] **Notice :** For the meetings of the Executive Committee the General secretary shall ordinarily give five days notice together with the Agenda to be brought before the meeting. It may also be convened by a short notice in case of on emergency which shall not be less than 48 hours.
- 4] **Quorum :** The quorum of the meeting of the Executive committee shall not be less then 50% of its members. The act of a majority of the Executive Members present at any meeting shall be the act and decision of the entire Executive Committee.

For Mata Gujri Public School  
Management Society Kangthali

*[Signature]*  
President



5] In case of lack of quorum, the meeting shall be adjourned for half an hour after which it shall be reconvened and the lack of quorum will not affect the proceeding in adjourned meeting.

6] **Voting :** All the present members of the Executive committee shall be eligible to vote in order to give an effect to a decision by majority. Voting by proxy will not be allowed. Special invitees and co-opted members will not have the right to vote.

7] **Minutes :** The Minutes of the Executive Committee shall be read out in the next meeting and will be confirmed by the president.

8] **Matters for discussion :** No matter other one mentioned in the Agenda of the particular meeting shall be brought before the meeting of the Executive Committee except with special permission of the chair.

SECTION 'C' special meetings of the Executive Committee shall be held when called by the president.

#### **SECTION 'D' DUTIES AND POWERS OF THE EXECUTIVE COMMITTEE :**

1. To perform all executive duties and to carry on the work of the School. All new business and policy of the School shall be considered and shopped by Executive Committee for approval at a regular or special meeting.
2. To take offices for the use of the School, defray all expenses to carry on the work of the School and generally to appoint or terminate paid staff when necessary and generally to exercise all powers and not there by exclusively conferred upon the General Body of the School. It shall not create any in dependence beyond the current income of purposes inconsistent with the business and policy authorized by the School.
3. The Executive Committee shall have power to modify override or rescind the action of any office bearer of this School.
4. It shall have the books, accounts, operation of this School audited annually and may require and accounting or have an audit made of the handling of School funds by on auditor appointed by the General body.
5. It shall appoint on recommendation of the Executive Committee a bank or banks for the depositor the funds of this School.
6. It shall determine all questions regarding the General body of the School.
7. It shall submit all matters of new business and policy to the respective standing or special committees for study and recommendation of the Executive Committee.
8. If any member or office bearer of the Executive Committee absents himself from three consecutive meetings of the Body, the body shall have the right to remove his name from the body unless the absence is with sufficient cause to the satisfaction of the Executive Committee.
9. It shall name and appoint, subject to approval of the School membership, the delegates of this School to any convention.
10. The Executive Committee shall have powers to appoint sub-committee for the efficiency servicing of the administration.

For Mata Gujri Public School  
Management Society Kangra

President



## **GENERAL BODY**

It shall consist of all the members of the school on the membership Roll, who are not disqualified by any prior resolution of the Executive Committee.

## **POWER AND FUNCTIONS OF THE GENERAL BODY**

1. To elect the Executive Committee.
2. To appoint the Auditor.
3. To make plans/policies for future programmes.

## **ARTICLE - VI**

### **Elections :-**

Two office bearers of this school shall be elected as follows :-

1. The election of the Governing Body of the School shall be held after three years and the Executive Committee shall elect its office bearers among themselves or by raise of hands by the General body.
2. Since the date of adoption of the constitution and by laws of the school three years will be the terms of the Executive Committee.

## **SECTION 4 OF SOCIETIES REGISTRATION ACT : 1860**

Every year a list of the Executive Committee shall be filed with the office of Registrar, including names, addresses, occupations and designations, if its offices as per the procedures laid down under section of the society Registration act, 1860.

## **SECTION 12 AND 12-A OF SOCIETY REGISTRATION ACT : 1860**

Any amendment in the constitution of the society shall be made as per the procedure laid down under sections 12 and 12-A of Society registration act, 1860.

## **ARTICLE-VII**

## **SECTION 13 AND 14 OF THE SOCIETY REGISTRATION ACT, 1860**

This school shall be dissolved as per the procedures laid down under section 13 and 14 of the Society Registration act, 1980.

### **I) DISSOLUTION OF EXECUTIVE COMMITTEE :**

If the Founder Members (as mentioned in Article(1) section A (11) deem fit that the Executive Committee is not working properly, the majority vote of founder members can dissolve the body.

### **II) DISSOLUTION OF GENERAL BODY :**

**Mata Gujri Public School  
Management Society Kangthali**

**President**



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If it is decided by the 4/5 majority of the General body that the Society should be dissolved the Balance property after clearance of all debtors and creditors concerning the Society which cannot be distributed among the members of the society.

The property of the society with the consent of 2/5 members can be transferred to any other institutions having section 13 and 14 of the societies Registration Act, 1980.

#### ARTICLE - VIII

All the provisions of the Societies Registration Act of XXI of 1860 (Punjab) Amendment Act 1957 as extended to the Haryana State will apply to this society.



#### DATE OF EFFECT :-

Rules and regulations of the society have effect w.e.f. 1/6/2003.

1. PRESIDENT

*[Signature]*

2. VICE PRESIDENT

*[Signature]*

3. SECRETARY-CUM-MANAGER

*Hayeet Singh*

4. TREASURER

*Paminder Kaur*

For Mata Gajri Public School  
Management Society Kangthali

*[Signature]*  
President

certified to be a true copy  
*[Signature]*  
Registrar of Firms & Societies  
Haryana