

ੴ ਸਤਿਗੁਰ ਪ੍ਰਸਾਦਿ॥

MATA GUJRI PUBLIC SCHOOL

(A Co-Educational English
Medium CBSE School)

(Affiliated to C.B.S.E.)
Affiliation No. 530872

Kangthali, (KAITHAL)

Tel.: 01743-240700

E-mail : mgpskangthali@gmail.com



**STUDENT'S
DIARY**

STUDENT'S PERSONAL RECORD

Name.....

Admission No.....

Class.....Section.....

House.....

Father's Name.....

Mother's Name.....

Address : Residence.....

Mobile

Specimen Signature of parents

Relationship.....

School Bus No.....Bus Stop.....

(Specimen Signature of parents)

The diary must be brought to school daily.

Parents are requested to fill in the necessary details.

Contents

	Page No.
Student's Personal Record	2
Introduction	4
School Prayer	5-12
Meaning Of School Insignia	13
Year Planner	19-22
List Of Holidays (2023-24)	18
Special Features Of The School	14-15
School Rules	16
Parents-Teacher Meeting Detail	17
Assessment Criteria	24-25-26
Teacher's Detail	23
Time Table	29-31
Date Sheet	27-28
Various Format	31 onwards

Introduction

Mata Gujri Public School is one of the best educational institutes of this area. We got inspired from the life of Mata Gujri Ji The Greatest Philanthropist of all times. She endured testing times, passed through turbulent phases, untiringly toiled against unrelenting odds. She gave birth to the saint soldier, to whom nobody equals ever, Shri Guru Gobind Singh Ji. She was a pillar of support to her husband Shri Guru Teg Bahadur Ji who sacrificed his life for the cause of oppresses. She was also a guide to the younger sons Sahibzada Zorawar Singh Ji and Sahibzada Fateh Singh Ji of Shri Guru Gobind Singh Ji when they stood against the whole might of the Mughal Empire to uphold truth and righteousness, at the tender ages of 7 and 9 years. It thus becomes naturally obligatory for us to bow our head in complete reverence to her grandeur. So we do.

The school was established in the year 2001 with a meagre strength of 50 students and from then onwards the school has made galloping strides. It is an English medium, co-educational institution, affiliated to CBSE Delhi. Its mission is to serve the people and spread education in each and every nook and corner of this area. We try to give best education to our students and make them spiritually, socially and physically sound.



राष्ट्रीय गान

जन-गण-मन अधिनायक जय हे,
भारत भाग्य विधाता ।
पंजाब, सिंध, गुजरात, मराठा,
द्राविड़, उत्कल, बंग ।
विन्धय, हिमाचल, यमुना, गंगा
उच्छल जलधि तरंग ।
तब शुभ नामे जागे,
तब शुभ आशिष मांगे ।
गाहे तव जय गाथा ।
जन-गण मंगलदायक जय हे,
भारत भाग्य विधाता ।
जय हे ! जय हे ! जय हे!
जय जय जय, जय हे!



प्रतिज्ञा

भारत हमारा देश है। हम सब भारत वासी भाई बहन हैं, हम अपने देश से प्यार करते हैं। हमें इसकी विविध एवं समृद्ध परम्पराओं पर गर्व है। हम इन परम्पराओं तथा स्थापित मूल्यों के प्रति समर्पित रहेंगे।

हम अपने माता-पिता, अध्यापकों तथा बड़ों का सम्मान करेंगे तथा सबके साथ दयालुता का व्यवहार करेंगे। हम सब देश की समृद्धि एवं खुशहाली के लिए काम करने की प्रतिज्ञा करते हैं।

Pledge

- ▶ India is my country.
- ▶ All Indians are my brothers and sisters.
- ▶ I love my country, and I am proud of its rich and varied heritage.
- ▶ I shall give my parents, teachers and all elders respect and treat everyone with courtesy.
- ▶ To my country and my people, I pledge my devotion in their prosperity & well being. Here alone lies my happiness.

ਮੂਲ ਮੰਤਰ

ਸਤਿਨਾਮੁ ਕਰਤਾ ਪੁਰਖੁ
ਨਿਰਭਉ ਨਿਰਵੈਰੁ ਅਕਾਲ ਮੂਰਤਿ
ਅਜੂਨੀ ਸੈਭੰ ਗੁਰ ਪ੍ਰਸਾਦਿ ॥
॥ ਜਪੁ ॥

ਆਦਿ ਸਚੁ ਜੁਗਾਦਿ ਸਚੁ ॥
ਹੈ ਭੀ ਸਚੁ ਨਾਨਕ ਹੋਸੀ ਭੀ ਸਚੁ ॥1॥
ਸੋਚੈ ਸੋਚਿ ਨ ਹੋਵਈ ਜੇ ਸੋਚੀ ਲਖ ਵਾਰ॥
ਚੁਪੈ ਚੁਪ ਨ ਹੋਵਈ ਜੇ ਲਾਇ ਰਹਾ ਲਿਵ ਤਾਰ॥
ਭੁਖਿਆ ਭੁਖ ਨ ਉਤਰੀ ਜੇ ਬੰਨਾ ਪੁਰੀਆ ਭਾਰ॥
ਸਹਸ ਸਿਆਣਪਾ ਲਖ ਹੋਹਿ ਤ ਇੱਕ ਨ ਚਲੈ ਨਾਲਿ॥
ਕਿਵ ਸਚਿਆਰਾ ਹੋਈਐ ਕਿਵ ਕੂੜੈ ਤੁਟੈ ਪਾਲਿ॥
ਹੁਕਮਿ ਰਜਾਈ ਚਲਣਾ ਨਾਨਕ ਲਿਖਿਆ ਨਾਲਿ॥ ੧॥
ਹੁਕਮੀ ਹੋਵਨਿ ਆਕਾਰ ਹੁਕਮੁ ਨ ਕਹਿਆ ਜਾਈ॥
ਹੁਕਮੀ ਹੋਵਨਿ ਜੀਅ ਹੁਕਮਿ ਮਿਲੈ ਵਡਿਆਈ॥
ਹੁਕਮੀ ਉਤਮੁ ਨੀਚੁ ਹੁਕਮਿ ਲਿਖਿ ਦੁਖ ਸੁਖ ਪਾਈਅਹਿ॥
ਇਕਨਾ ਹੁਕਮੀ ਬਖਸੀਸ ਇਕਿ ਹੁਕਮੀ ਸਦਾ ਭਵਾਈਅਹਿ॥
ਹੁਕਮੈ ਅੰਦਰਿ ਸਭੁ ਕੋ ਬਾਹਰਿ ਹੁਕਮ ਨ ਕੋਇ॥
ਨਾਨਕ ਹੁਕਮੈ ਜੇ ਬੁਝੈ ਤ ਹਉਮੈ ਕਹੈ ਨ ਕੋਇ॥

ਰਾਮਕਲੀ ਮਹਲਾ 3॥ ਅੰਨੰਦੁ

ਆਵਹੁ ਸਿਖ ਸਤਿਗੁਰੂ ਕੇ ਪਿਆਰਿਹੋ,
ਗਾਵਹੁ ਸਚੀ ਬਾਣੀ॥
ਬਾਣੀ ਤਾ ਗਾਵਹੁ ਗੁਰੂ ਕੇਰੀ,
ਬਾਣੀਆ ਸਿਰਿ ਬਾਣੀ॥
ਜਿਨ ਕਉ ਨਦਰਿ ਕਰਮੁ ਹੋਵੈ,
ਹਿਰਦੈ ਤਿਨਾ ਸਮਾਣੀ॥
ਪੀਵਹੁ ਅੰਮ੍ਰਿਤੁ ਸਦਾ ਰਹਹੁ ਹਰਿ ਰੰਗਿ
ਜਪਿਹੁ ਸਾਰਿਗਪਾਣੀ॥
ਕਹੈ ਨਾਨਕੁ ਸਦਾ ਗਾਵਹੁ,
ਏਹ ਸਚੀ ਬਾਣੀ

ਧਨਾਸਰੀ ਮਹਲਾ 5॥

ਜੋ ਮਾਂਗਹਿ ਠਾਕੁਰ ਅਪਨੇ ਤੇ,
ਸੋਈ-ਸੋਈ ਦੇਵੈ॥
ਨਾਨਕੁ ਦਾਸ ਮੁਖੁ ਤੇ ਜੋ ਬੋਲੈ,
ਈਹਾਂ ਊਹਾਂ ਸੱਚ ਹੋਵੈ॥
ਚਤੁਰ ਦਿਸਾ ਕੀਨੋ ਬਲ ਅਪਨਾ,
ਸਿਰ ਉਪਰਿ ਕਰ ਧਾਰਿਓ॥
ਕਿਰਪਾ ਕਟਾਖ ਅਵਲੋਕਨ ਕੀਨੋ,
ਦਾਸ ਕਾ ਦੂਖ ਬਿਦਾਰਿਓ॥
ਹਰਿਜਨ ਰਾਖੇ ਗੁਰੂ ਗੋਬਿੰਦ,
ਕੰਠਿ ਲਾਇ ਅਵਗੁਣਿ ਸਭ ਮੇਟੈ,
ਦਇਆਲ ਪੁਰਖ ਬਖਸੰਦ ਰਹਾਉ॥
ਜੋ ਮਾਂਗਹਿ ਠਾਕੁਰ ਅਪਨੇ ਤੇ,
ਸੋਈ-ਸੋਈ ਦੇਵੈ॥

Prayers

We shall overcome
We shall overcome
We shall overcome some day
Oh, deep in my heart, I do believe
We shall overcome some day

We shall live in peace
We shall live in peace
We shall live in peace some day
Oh, deep in my heart.....

We shall walk hand-in-hand
We shall walk hand-in-hand
We shall walk hand-in-hand some day
Oh, deep in my heart.....

We are not afraid
We are not afraid
We are not afraid to-day
Oh, deep in my heart.....

We shall overcome
We shall overcome
We shall overcome some day
Oh, deep in my heart.....

PRAYER BEFORE EXAMINATION

**Lord of wisdom and knowledge,
bless us with confidence and courage.
Help us to recall what we have studied.
Grant us good health of mind and body,
so what we may do well in our examination**

Amen



गायत्री मंत्र



ओ३म् भूर्भुवः स्वः । तत्सवितुर्वरेण्यं भर्गो देवस्य धीमहि । धियो यो नः प्रचोदयात् ॥

प्रार्थना

इतनी शक्ति हमें देना दाता, मन का विश्वास कमजोर हो ना ।

हम चलें नेक रस्ते पे हमसे, भूलकर भी कोई भूल हो ना ॥

हम अंधेरे में हैं रोशनी दे, खो न दें खुद को ही दुश्मनी से

हम सज़ा पायें अपने किये की, मौत भी आये सह लें खुशी से

पल जो गुज़रा है फिर से न गुज़रे, आने वाला भी पल ऐसा हो न

हम चलें नेक रस्ते पे हमसे, भूलकर भी कोई भूल हो ना ॥

इतनी शक्ति हमें.....

दूर अज्ञान के हो अंधेरे, तू हमें ज्ञान की रोशनी दे ।

हर बुराई से बच कर चलें हम, जितनी भी दे भली ज़िन्दगी दे ॥

बैर हो ना किसी का किसी से, भावना मन में बदले की हो ना ॥

हम चलें नेक रस्ते पे हमसे, भूलकर भी कोई भूल हो ना ॥

इतनी शक्ति हमें.....

हम न सोचें हमें क्या मिला है, हम ये सोचें किया क्या है अर्पण ।

फूल खुशियों के बांटे सभी को, सबका जीवन ही बन जाए मधुबन ।

अपनी करुणा का जल तू बहा के, कर दे पावन हर एक मन का कोना ।

इतनी शक्ति हमें देना दाता । मन का विश्वास कमजोर हो ना ।

इतनी शक्ति हमें देना दाता, मन का विश्वास कमजोर हो ना ।

प्रार्थना

तुम्ही हो माता पिता तुम्हीं हो । तुम्ही हो बन्धु सखा तुम्हीं हो ॥

तुम्ही हो साथी, तुम्ही सहारे । कोई ना अपना सिवा तुम्हारे ॥

तुम्ही हो नैया, तुम्हीं खिवैया । तुम्ही हो बन्धु सखा तुम्हीं हो ॥

तुम्ही हो माता पिता तुम्हीं हो । तुम्ही हो बन्धु सखा तुम्हीं हो ॥

जो कल खिलेंगे वो फूल हम हैं । तुम्हारे चरणों की धूल हम हैं ॥

दया की दृष्टि सदा ही रखना । तुम्ही हो बन्धु सखा तुम्हीं हो ।

तुम्ही हो माता पिता तुम्हीं हो । तुम्ही हो बन्धु सखा तुम्हीं हो ॥

ऐ मालिक तेरे बन्दे हम

ऐ मालिक तेरे बन्दे हम, ऐसे हों हमारे करम,
नेकी पर चलें और बदी से डरें, ताकि हंसते हुए निकले दम।
ऐ मालिक.....

यह अन्धेरा घना छा रहा, तेरा इंसान घबरा रहा,
हो रहा बेखबर, कुछ ना आता नज़र।
सुख का सूरज छिपा जा रहा,
है तेरी रोशनी में जो दम, तू अमावस को करदे पूनम,
नेकी पर चलें और बदी से डरें, ताकि हंसते हुए निकले दम।
ऐ मालिक.....

जब जुल्मों का हो सामना,
तब तू ही हमें थामना,
वो बुराई करें, हम भलाई करें,
नहीं बदले की हो भावना,
बढ़ चले प्यार का हर कदम,
और मिटे बैर का यह भरम,
नेकी पर चलें और बदी से डरें, ताकि हंसते हुए निकले दम।
ऐ मालिक.....



बड़ा कमज़ोर है आदमी, अभी लाखों हैं इसमें कमी,
पर तू जो खड़ा है दयालु बड़ा, तेरी कृपा से धरती थमी,
दिया तूने हमें जब जन्म, तू ही झेलेगा हम सबके ग़म,
नेकी पर चलें और बदी से डरें, ताकि हंसते हुए निकले दम।
ऐ मालिक.....

PRAYER

Praise Him, Praise Him,
Praise Him in the morning,
Praise Him in the noon time,
Praise Him, Praise Him,
Praise Him when the sun goes down.

Love Him, Love Him
Love Him in the morning
Love Him in the noon time
Love Him, Love Him
Love Him when the sun goes down

Thank Him, Thank Him
Thank Him in the morning
Thank Him in the noon time
Thank Him, Thank Him
Thank Him when the sun goes down

PRAYER BEFORE MEALS

God almighty father of us all,
bless us our food,
which we are about to have
so that we may grow
in health of mind and body.
Bless, all those people
who in some way or other
have helped in preparing this food. God
give us the grace to work for
the good of others.
Amen

ALL THINGS BRIGHT AND BEAUTIFUL

All things bright and beautiful
All creatures great and small
All things wise and wonderful
The lord God made them all.

- (i) Each little flower that opens
Each little bird that sings
He made their glowing colours
He made their tiny wings
All things.....
- (ii) The purple headed mountain
The river running by
The sunset and the morning
That brightens up the sky.
All things.....
- (iii) The tall trees in the green wood
The pleasant summer sun
The ripe fruit in the garden
He made them everyone
All things.....
- (iv) He gave us eyes to see them
And lips that we might tell
How great is God Almighty
Who has made all things so well.

SHOWERS OF BLESSING

There shall be showers of blessings
This is the promise of love
There shall be seasons refreshing
Send from the saviour above
There shall be showers of blessings
Send them upon us O' lord
Great to us now a refreshing
Come and now honour thy word
There shall be showers of blessings
Oh, that today, they might fall
Now as the god we are confessing
Now as to O'God we call
There shall be showers of blessings

MEANING OF SCHOOL INSIGNIA

The school insignia upholds the noble objective of true education i.e. Success. The 'Cup' symbolizes Victory or Winning ultimately leading to success. It motivates every student of the school to face the difficulties of student's life with confidence and fight against every evil that threatens her/him. In a nutshell, it wants to make him/her to prove that:

"Winners don't do different things, they do things differently"



School Uniform (KG Wing) (Summer Uniform)

	(Boys)		(Girls)
T-shirt	Red (Half Sleeve)	T-shirt	Red (Half Sleeve)
Shorts	Blue	Skirt	Blue
Socks	Red with Blue stripes	Socks	Red with Blue stripes
Patka	Red	Ribbon	Red
Shoes	Black leather	Shoes	Black leather

Red Belt with School Insignia

School Uniform (1st to 12th) (Summer Uniform)

	(Boys)		(Girls)
Shirts	Sky (Half Sleeves)	Shirts	Sky (Half Sleeves)
Shorts (I-IV)	Dark Gray	Suit- Shirts (VI-XII)	Sky (with Chinese collar)
Trouser (V-XII)	Dark Colour	Trouser (V-XII)	Dark Colour
Tie	Gray with School insignia	Skirt (I-IV)	Gray Colour
Belt	Gray with School insignia	Dark Gray	
Socks	Sky Blue with Gray strips	Jacket	
Shoes	Black Leather (Laced)		
Patka/Ribbon	Dark Gray		

Winter Uniform (KG Wing)

	(Boys)		(Girls)
T-shirt	(Full Sleeve)	T-shirt	(Full Sleeve)
Trouser	Blue	Trouser	Blue
Cap	Red	Cap	Red
Track Suit	Grey	Track Suit	Grey

School Uniform (1st to 12th) (Winter Uniform)

	(Boys)		(Girls)
Shirts	Sky (Half Sleeves)	Shirts	Sky (Half Sleeves)
Trouser	Sky	Suit (VI-XII)	Sky (with Chinese collar)
Cap	Dark Colour	Socks	Dark Colour
Blazer	Gray Colour	Slacks	Gray Colour
Socks		Blazer	

Note :- Other items as Tie, Belt, Shoes, Socks, Turbans, Ribbons are same as Summer

HOUSE UNIFORM (On Wednesday & Saturday)

Summer (1st to 12th)

Shirt	Red, Green, Blue, Yellow
Lower	Black with stripes
Patka/Turban	White Colour

SPECIAL FEATURES OF THE SCHOOL

1. Highly Qualified Staff fit for an English Medium School.
2. Co- curricular Activities like quiz, debates & hobbies like Dance, Music, Art, Painting, Crafts- Paper and Card Board work, paper Doll Making etc.
3. Students active participation in indoor/outdoor games.
4. Stress on Moral and Spiritual Education.
5. Spacious building, - Play ground, Children park and many other attractions.

Examinations and report:

Continued assessment of Student's performance is determined by his/her performance in class tests, periodic tests and term exams. We also adopt ultra modern assessment tools to assess their mental growth. These include their class behaviour, behaviour with their class mates and behaviour with teachers.

At the end of every alternative month a Parent-Teacher Meeting is held to appraise the parents about the performance of their ward. Parents are given opportunity to meet the class teacher of their wards so that they may discuss the problem of their wards with them in detail. For promotion, the student's work throughout the year is taken into account as well.

Sports:

Physical development of a child is as necessary as their mental development. With this firm belief, our school offers a variety of sports-Cricket, Football, Hockey, Kabaddi, Kho-Kho and all types of Athletic event. We encourage students to participate in every activity.

Hobby Classes:

We believe that inside each child lies the imagination of great men like Shakespeare, R.N, Tagore etc. To give vent to their expression, the children are encouraged to pick any hobby of their choice and pursue it under the guidance of their teacher. We offer Drawing, Painting, Classical Dance, Bhangra, Public Speaking, Art and Craft, Dramatics etc. under the umbrella of hobbies.

HOUSE SYSTEMS:

For inculcating a healthy spirit of competition amongst students, all the activities are organized on Inter House basis. All the students from class 1st onwards are divided under the following.

Sahibzada Ajit Singh House	(SASH)
Sahibzada Jujhar Singh House	(SJSH)
Sahibzada Zorawar Singh House	(SZSH)
Sahibzada Fateh Singh House	(SFSH)

A captain head for each house. A member of the staff assisted by other teachers acts as the House Mistress or House Master. Points are awarded to each house throughout the year based on several academic, co-curricular activities and sports including discipline.

The house bagging maximum number of points is declared the best house at the end of the session.

Name of Your house:

.....

Sahibzada
Ajit Singh
House

Sahibzada
Jhujhar Singh
House

Sahibzada
Zorawar Singh
House

Sahibzada
Fateh Singh
House

School Rules:

Discipline is an inseparable part of schooling. Without it nothing can be achieved. Discipline is an important factor that contributes to the growth of a child. Here we would like to make you familiar with some important regulation that every child at Mata Gujri Public School, Kangthali is expected to follow:

1. POCKET MONEY AND VALUABLES:

Students are not expected to have cash in their possession Jewellery and valuables are strictly forbidden and school cannot be held responsible for the loss of any such item. Students are not allowed to carry mobiles. In case they do so, the mobile will be confiscated and strict action will be taken against the child.

2. Use of two wheelers :

Only the Student of +1 and +2 class are allowed to come to school on their bikes. Below +1 class, bikes are not allowed.

3. LEAVING THE SCHOOL PERMISSION :

No Student is allowed to leave the school premises during the school hours without the permission of the school head. In the working hours no leave will be granted to anybody.

4. Student must be in their classroom at least 10 minutes before the commencement of the school. Late entry will not be permitted.

5.School dress:

No student is allowed to sit in the classroom unless he/she is in complete uniform. Their dress must be clean and well ironed. They must also have I-card and school dairy. Fine will be imposed on students if not in proper uniform.

6. School property:

Care must be taken of the school property. A strict action will be taken against the student damaging the school furniture or defacing the walls. A student doing so, will have to pay for the loss.

PARENTS-TEACHER MEETING :

Parents are not permitted to go into the classrooms during the working hours. For this purpose P-T Meeting is organized on the last Saturday of each month. On this day, they can meet the class teacher of their wards and discuss the problems related to them.

BUS SERVICE: Our school has near about 10 buses to pick the students from different villages and stoppages. The student must line up to board the bus. Student must follow the rules while travelling. They must not protrude any part of their body out of the bus. The student can be disallowed the use of bus on account of misconduct.

WITHDRAWAL: Fee should be paid before the 10 of each month. No refund will be made under any circumstances. The required transfer certificate will be issued only when fees and other dues have been paid in full.

VISITORS : The students are not allowed to meet visitors unless the matter is urgent.

REGULATION : The students must attend school regularly. 80% of attendance is must. If a student remains absent for 6 consecutive days without information, his/her name will be struck off. Re-admission will be granted only after the payment of fine.

RECOMMENDATION TO THE PARENTS/GUARDIANS

Home is the place where a child's character is formed and the school helps in Computer grooming of the children. Maximum co-operation between the school authorities and parents is must.

1. Check the haircut and uniform of your ward in the morning before sending him/her to school on time.
2. See that your ward carries books/ note books according to the time table and is punctual.
3. Visit the school on the specific days of the month to remain in touch with the teacher even if their is no problem.
4. Encourage your ward to take an eager interest in studies and co-curricular activities.
5. Regularly check you ward's report and teacher's remarks in the notebooks, Diary and sign the home work daily in the diary with pen.
6. No child will be sent home during school hours.

List Of Holiday

<i>Festival</i>	<i>Date</i>
1 Baisakhi	14-04-2023
2 Summer Break	1st June to 3rd July
3 Id-UI-futar	21,22-05-2023
4 Independence Day	15-08-2023
5 Raksha Bandhan	30-08-2023
6 Janmashtmi	06-09-2023
7 Gandhi Jayanti	02-10-2023
8 Dussehera	24-10-2023
9 Diwali	12-11-2023
10 Vishwakarma Day	13-11-2023
11 Guru Nanak Dev Ji Birthday	27-11-2023
12 Christmas	25-12-2023
13 Guru Gobind Singh Ji's Birthday	20-01-2024
14 Makarskranti	15-01-2024
15 Republic Day	26-01-2024
16 Shivratri	08-03-2024
17 Holi	25-03-2024

Diary 2023-24

<i>Date</i>	<i>Day</i>	<i>Occasion</i>	<i>Activity</i>	<i>Class</i>
13-04-23	Thursday	Baisakhi	Celebration	Nry-12
22-04-23	Saturday	Earth Day	Poster Making Competition [I H]	9-12
29-04-23	Saturday		Painting Competition related to Science [I H]	6-8
01-05-23	Monday	Labour Day	Speech Competition [I H] in Hindi	9-12
08-05-23	Monday	Red Cross Day	Caligraphy Com First Aid Box Making English Declamation	1-5 6-8 9-12
13-05-23	Saturday	Mother's Day	Poem Recitation Card Making Photo Frame Making Special Tiffin [Mother's Best Recipe In Tiffin]	1-5 6-8 9-12 1-12
15-05-23	Monday	International Family Day	Speech On Family Play on Family Family Tree Making	3-5 6-12 1-2
18-05-23	Sunday	Father's Day	Poem Composition	1-12
05-07-23	Wednesday	Van Mahotsva	Speech English Poem Recitation Tree Plantation	3-5 IH 1-2 6-12
15-07-23	Saturday	Spell Bee Competition	Spell Bee Competition	3-8 Intra-class
22-07-23	Saturday		Fruit Carnival Salad Making Competition Science quiz	Nry-5 9-12 6-18
05-08-23	Saturday		Telephonic Conversation	1-2
12-08-23	Saturday		Newspaper Reading Story Reading	6-12 1-5
14-08-23	Monday	Independence Day	Celebration	Nry-12
29-08-23	Tuesday	Raksha Bandhan	Essay Writing Competition (Rakhi Ka Itihas) Rakhi Making Competition Quotation on Bondage between Brother And Sister	9-12 (IH) 6-8 Intra Class 1-5

Diary 2023-24

<i>Date</i>	<i>Day</i>	<i>Occasion</i>	<i>Activity</i>	<i>Class</i>
05-09-23	Tuesday	Janmastmi / Teacher's day	Handi Breaking Competition Meera ke Bhajans Special Assembly Teacher's Games	9-12 [IH] 4-8
14-09-23	Thursday	Hindi Diwas	Doha Gayan Pratiyogita Hasya Kavi Sammelan	6-8- 9-12
23-09-23	Saturday		Show and Tell	1-2
30-09-23	Saturday	Gandhi Jayanti	Cleanlines Drive Primetime Movie	5-12 1-4
04-10-23	Wednesday	World Animal Day	Choreography Collage Making Slogan Writing	1-5 6-8 9-12
23-10-23	Monday	Dussehra	Speech Hindi Ramayana Episode	6-12
01-11-23	Wednesday	Haryana Day	Speech Glimpse of Haryana through songs / Choreography	11-12 5-12
11-11-23	Saturday	Diwali	Speech Say no to Cracker [Skit]	9-10 3-8
23-11-23	Thursday	Martyrdome Day of Guru Teg Bahadur Ji	Path of Shri Sukhmani Sahib	Nry-12
25-11-23	Saturday	Guru Nanak Dev Ji Birthday	Shabad Gayan Competition Langar	I-H 6-12
22-12-23	Friday	National Maths Day	Maths Art And Drawing Activities Maths Quiz Competition	Nry-5 6-10
23-12-23	Saturday	Christmas Eve	Speech Tree Decoration Com. Greeting Card Making	11-12 6-12 I-H 1-5
13-01-24	Saturday	Lohri	Celebration	Nry-12
19-01-24	Friday	Guru Gobind Singh Ji Birthday	Quiz On Gurus/Sikh Panth Gattaka Competition Shabad Gayan	Nry-5 6-12 5-12

Diary 2023-24

Date	Day	Occasion	Activity	Class
25-01-24	Thursday	Republic Day	Celebration	Nry-12
03-02-24	Saturday	World Cancer Day	Seminar	6-12
14-02-24	Wednesday	Basant Panchami	Speech Yellow Food In Tiffins Kite Making/ Flying	12 Nry-12 6-8
28-02-23	Wednesday	National Science Day	Science/ Maths Exhibition	1-10

HAPPY
REPUBLIC
DAY



KG Wing Activities

<i>Date</i>	<i>Activity</i>
27th April (Thu)	Red day/ Rangoli with flowers & leaves
1st May (Mon)	Fancy Dress
13th May (Sat)	Card Making for Mother
30th May (Tues)	Rhymes Recitation
11th July (Tus)	Draw and Colour
20th July (Thu)	Vegetable Party (Green Day)
29th July (Sat)	Dance to the Tune
31st July Mon)	Model Explanation/ Craft Paper
30th Aug. (Wed)	Rakhi Making(From Home)
14th Aug. (Mon)	Flag Making (From Home)
18th Aug. (Fri)	Fancy Dress
6th Sept. (Wed)	G.K Quiz
13th Sept. (Wed)	Collage Making
23th Sept. (Sat)	Show and Tell
31th Sep. (Tues)	Story Telling
11th Oct. (Wed)	Story Dramatization, Sports meet
28th Oct. (Sat)	Lemon Party (Self Help)
7th Nov. (Tues)	Story Telling
7th Nov. (Tues)	Clay Moulding (From Home)
14th Nov. (Tues)	Balloon Activity
2nd Dec. (Sat)	Collage Making
14th Dec. (Thus)	Rhyme Recitation
16th Dec. (Sat)	Fruit Party
23rd Dec. (Sat)	EVS Quiz
23th Dec. (Sat)	Christmas Day
25th Jan. (Thus)	Flag Making
25th Jan. (Thus)	Yellow Day Basant Panchami
3rd Feb. (Sat)	Story Dramatization

VISITING TIME FOR PARENTS / GUARDIANS

The school would like the parents to maintain a close rapport with the teachers. Parents are advised to meet the respective teacher on the last Saturday of every month.

Also the parents may meet the Principal on any working day between 9 am to 11 am in the office.

Assessment (Test And Examinations)

In accordance with the latest CBSE guidelines the school is adopting following new assessment technique for tests and examinations.

For classes 1st to 8th

The examination scheme for class 1st to 8th has been designed on term assessment basis to ensure the quality of education.

First Term

80 marks for 1st term exam

+20 marks for periodic assessment

Total 100 marks

Second Term

80 marks for 2nd term exam.

20 marks for periodic assessment

Total =100 marks

Periodic assessment (20 marks) includes-periodic test (10 marks) + notebook submission (5 marks) + subject enrichment activity (5 marks)

For Class 9th And 10th

Annual examination (Board exam for class 10th and 12th) will be conducted at the end of the session covering the complete syllabus

Final result will comprise the marks of Annual Examination of 80 marks & internal assesment (20marks)

Internal assessment comprises of periodic written tests (10 marks) notebook maintenance (5 marks) and subject enrichment activity (5 marks)

Internal assessment will be completes as following.

Term	Duration	Portion to be included	Exam Dates
Quarterly	April to July	30% of annual syllabus	July
Half Yearly	April to Oct.	30% of Quaterly & Complete Syllabus Covered After Quaterly	September
Pre-annual & Pre- Board For (10th +12th)	Nov. to Jan.	10% of Quaterly & 30% of Half Years + Complete Syllabus Covered After Half Yearly	January

Subject enrichment activity will comprise of techniques like ASL/ reading/ dictation/ debate etc. For Languages & oral LAB activities / Models making etc. For Science & oral Projects/map work/ fields trips etc. For s.st & oral.

Tentative Exam Schedule

Class 3rd to 8th and 11th-12th

Periodic test I -13th July to 21 July

1st term Exam - 7th September to 22nd Septmeber

Periodic test II - 7th December to 15th December

Preboard for 12th - January

2nd term Exam - 8th March to 22nd March

Class 9th to 10th

Quartely exam-20th July to 28th July

Half yearly -26 October to 6th November

Pre - annual exam - 8th Jan.

Annual Exam - March

Name of the Teachers

English : _____

Hindi : _____

Maths : _____

Science Phy. : _____

 Chem. : _____

 Bio. : _____

History/S.St. : _____

H.Sc. : _____

Punjabi : _____

Computer : _____

G.K. : _____

Pol. Science : _____

Drawing : _____

Games : _____

HOLIDAYS / OFF DAY NOTICE

Date

Dear Parents,

The school shall remain closed from/ on _____ to _____
on account of _____

Signature of
Class Teacher

Signature of
Parents

Date

Dear Parents,

The school shall remain closed from/ on _____ to _____
on account of _____

Signature of
Class Teacher

Signature of
Parents

Date

Dear Parents,

The school shall remain closed from/ on _____ to _____
on account of _____

Signature of
Class Teacher

Signature of
Parents

Date

Dear Parents,

The school shall remain closed from/ on _____ to _____
on account of _____

Signature of
Class Teacher

Signature of
Parents

HOLIDAYS / OFF DAY NOTICE

Date

Dear Parents,

The school shall remain closed from/ on _____ to _____
on account of _____

Signature of
Class Teacher

Signature of
Parents

Date

Dear Parents,

The school shall remain closed from/ on _____ to _____
on account of _____

Signature of
Class Teacher

Signature of
Parents

NEW TIMING NOTICE

Date

Dear Parents,

The summer / winter timings will be _____ to _____
From _____ onward.

Signature of
Class Teacher

Signature of
Parents

Date

Dear Parents,

The summer / winter timings will be _____ to _____
From _____ onward.

Signature of
Class Teacher

Signature of
Parents

DATE SHEET**Periodic Test - 1**

DATE	DAY	SUBJECT

Teacher's Sign.

Parent's Sign.

Periodic Test - 2

DATE	DAY	SUBJECT

Teacher's Sign.

Parent's Sign.

DATE SHEET**Half Yearly Exam**

DATE	DAY	SUBJECT

Teacher's Sign.

Parent's Sign.

Periodic Test - 3

DATE	DAY	SUBJECT

Teacher's Sign.

Parent's Sign.

DATE SHEET**Periodic Test - 4**

DATE	DAY	SUBJECT

Teacher's Sign.

Parent's Sign.

Final Exam

DATE	DAY	SUBJECT

Teacher's Sign.

Parent's Sign.

